



**City of Garden City**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Board of Trustees**

**REGULAR MEETING MINUTES 12/18/2018**

**A. Call to Order 5:02 PM**

1) Roll Call

**Members present:** Mayor Randy Walker, Chairperson John Prosch, Vice Chair Bruce Boland, Secretary John Fleming, Penny Klei, Kevin Kramis, \*Melissa Radiwon

**Others present:** Director Kimberly Dold, Theresa Manuel, Officer Shippe, & Council Members Mark Jacobs and \*Kelly Kerwin.

**Members absent:** (E) George Karafotis, (A) Laurie Viviano, (A) Orin Mazzoni

2) Approval of Agenda

*Motion to approve the Agenda by R Walker, supported by J Fleming.*

*Motion passed unanimously.*

**B. Consent Agenda Items: (motion as a whole)**

1) Approval of Minutes

(a) Regular Board Meeting: October 16, 2018

2) Acceptance of Accounts Payable as listed: To date – December 2018

3) Acceptance of Finance Report as listed for October/November 2018

*Motion to approve the Consent Agenda by J Santeiu, supported P Klei*

*Motion passed unanimously.*

**C. ACTION ITEMS**

1) Trunk or Treat Relocation - The GCBA has voted to relocate the trunk or treat to city park.

*Motion to approve the relocation of the Trunk or Treat by J Fleming, supported by P Klei.*

*Motion passed unanimously.*

2) 2019 DDA Regular Meeting Schedule (schedule in packet)

*Motion to approve the 2019 schedule buy K Kramis, supported by J Fleming.*

*Motion passed unanimously.*

3) 2019 Lucky Squirrel(s)

*Motion to approve the updated Lucky Squirrel monthly schedule and partnership with Diane Thurner in conjunction with benefitting the Straight Farm House by J Santeiu, supported by P Klei.*

*Motion passed unanimously.*

**D. Information Items**

1) Officer Bruce Shippe - Video Information Program

Officer Shippe shared post cards and current numbers registered; 49 residents/ 2 businesses.

Program has already been put into work.

2) Beaudrie Special Assessment Payoff

Facade and parking loan for 29207 Ford Rd has been paid in full in the amount of \$9,647.47.

3) Thank You Notes

Goodfellows, United Needy, Our HOME Pantry, Allyson Bettis, and State Farm sent thank you notes to the DDA.

\*5:35pm Melissa Radiwon and Kelly Kerwin had to leave for another engagement.

## **E. Committee Reports**

### **1) Promotion Committee RECAP**

- a. *Trunk or Treat - Oct 25*  
*Great turn out. There were appx 1,800 children.*
- b. *Coffee With a K9 - Nov 13*  
*Evening hour at GC Cafe was well received with the biggest turn out.*
- c. *Santa Land - GC Cafe - Nov 24*  
*Parade was great however the numbers to see Santa was down; possibly due to cold, new location or football game.*
- d. *Tree Lighting - Nov 26*  
*Great turn out even in the bitter cold.*
- e. *2019 EVENT SCHEDULE - in packet*

### **2) Design Committee**

- a. *Committee Interest - New people needed*

### **3) Maintenance Committee**

- a. *NE Ford Rd Streetlamp Issues - fixed and rewired.*

### **4) Marketing Committee**

- a. *LA Fitness - has not closed as of yet, moving forward.*
- b. *Weinstein Properties - new facades are done, working on the inside. Has a new broker.*
- c. *McDonalds - Public Hearing on January 7, 2019.*

## **F. Open Discussion/Call to Audience**

Thank you to Wal-Mart & Meijer, Officer Shippe and all those that participated in Shop with a Hero.  
Garden City Moose has been sold.  
Domino's is now open.  
Nothing new to report on Albert's.

## **G. Adjournment 5:54pm**

**Next Meeting will be January 15 at 8:30AM.**