

REGULAR MEETING MINUTES 02/26/2018

A. Call to Order 6:28pm

1) Roll Call

Members present: Mayor Randy Walker, Chair John Prosch, Vice Chair Bruce Boland, Secretary John Fleming, George Karafotis, Penny Klei

Others present: Director Kimberly Dold, Administrative Assistant Theresa Manuel

Members absent: (E) John Santeiu, (E) Orin Mazzoni, (E) Bob Squires, (E) Laurie Viviano

2) Approval of Agenda

Motion to approve the Agenda by J Fleming, supported by P Klei

Motion passed unanimously

B. Consent Agenda Items: (motion as a whole)

1) Approval of Minutes

(a) Regular Board Meeting: October 17, 2017

2) Acceptance of Accounts Payable as listed: To date – January 28, 2018

3) Acceptance of Finance Report as listed for November 2017 & December 2018

Motion to approve the Consent Agenda by J Fleming, supported by B Boland

Motion passed unanimously

C. ACTION ITEMS

1) Maintenance Services Agreement

BID's were opened on 2/12 at City Hall, we received 2 bids - Carters & Franks. Tabulation of each proposal is included in DDA packet for review.

Motion to approve Maintenance bid received from Carter's by R Walker, supported by P Klei.

Motion passed unanimously

2) 2018 Schedule of Regular DDA Board Meetings

At our November 2017 meeting, the board voted to hold all of our meetings at 8:30am, this will prevent at least one Trustee from attending any meetings.

Motion to approve the DDA Trustee meetings to alternate monthly between 8:30AM and 6:00PM by

R Walker, supported by J Fleming. Motion passed unanimously (March 8:30am / April 6:00pm)

3) FY2018/19 Draft Budget

The DDA is scheduled to present budget on April 2.

Motion to approve the budget as presented by P Klei, supported by R Walker. Motion passed unanimously

4) Streetscape Star Spray Refurb Project

Gary Carter refurbished one of our star sprays, a before and after was presented for the meeting. Estimate of \$8,345 to refurb 25 sprays (includes labor). White, Red & Green for Christmas / Red, White & Blue for Summer

Motion to approve the cost of refurbishing the 25 sprays at \$8,345 by J Fleming, supported by P Klei.

Motion passed unanimously

5) Selection of Nomination Committee

Motion to select R Walker, P Klei, and L Viviano as the nomination committee by R Walker, supported by

P Klei. Motion passed unanimously

D. Information Items

1) Redevelopment Readiness Community Training Program

Kim attended the first segment of this training. Kim will present information to the City Manager.

2) Marketing Task Force

The task force has met twice. First meeting was a brainstorming one, several great ideas. Dan York and Kim met with a sales rep from our local cable companies.

3) Executive Director Contract

Contract review needs to take place. Current contract in DDA packet for reference.

E. Committee Reports

1) Promotion Committee

a) Lucky Squirrel - May 5 (rain date - May 12)

b) Flea Circus - June 2

c) Lucky Squirrel - Sept 22 (rain date - Sept 29)

d) 11th Annual Chili Cook Off - Oct 13

e) Tree Lighting - Nov 26

2) Design Committee

3) Maintenance Committee

4) Marketing Committee

F. Open Discussion/Call to Audience

Meeting Adjourned: 7:22pm