

**City of Garden City**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Board of Trustees**  
  
**REGULAR MEETING MINUTES 9/26/2017**

**Call to Order 8:39AM**

Roll Call

**Members present:** Chair John Prosch, Vice Chair Bruce Boland, Secretary John Fleming, Treasurer George Karafotis, Penny Klei, Orin Mazzoni, John Santeiu

**Others present:** Director Kimberly Dold, City Council Member Mark Jacobs, Eric Walls, Marty Jaynes

**Members absent:** (E)Melissa Freeman, (E)Bob Squires, (E)Laurie Viviano, (E)Mayor Randy Walker, (E) Admin Asst Theresa Manuel

Approval of Agenda

**Motion to approve the Agenda by J Fleming, supported by B Boland.**  
***Motion passed unanimously***

**Consent Agenda Items:** *(motion as a whole)*

Approval of Minutes

Regular Board Meeting: July 18, 2017

Acceptance of Accounts Payable as listed:

To date – September 26, 2017

Acceptance of Finance Report as listed for June, July, August 2017

**Motion to approve the Consent Agenda by O Mazzoni, supported by J Fleming.**

***Motion passed unanimously***

**ACTION ITEMS**

1) November DDA Mtg Date Change

**Motion to amend the November meeting date to Thursday, 11/28 by P Klei, supported by G Karafotis.**

***Motion passed unanimously***

2) Western Wayne Business Leadership Banquet Attendance

**No action required. Either J Fleming or J Santeiu will attend in place of the Mayor**

3) Gateway Light Pole Holiday Decorations

**Tabled for October meeting. Board would like to know if the company offers a one year lease. Director will inquire.**

**Information Items**

1) Streetscape Painting

**Seaway Painting in Livonia provided a quote:**

**Tall Poles (45) - \$10,125**

**Short Poles (28) - \$6,300**

**Benches (23) - \$9,775**

**Trash (16) - \$3600**

**TOTAL: \$29,800**

**This may be a spring project, we will look at it again after the first of the year**

2) Proposed Lighting/Sign Ord in the DDA District

**There is a public hearing scheduled for Oct 23**

3) PayPal Account

**City Clerk Bettis is reviewing the possibility of the DDA utilizing the city's online credit card program.**

4) Moose Lodge/Great Lakes Art Center Update

**Marty Jaynes (Moose) addressed the board regarding the 'proposed sale' of**

**Moose building's'. Jaynes told us that there was an offer made on the**

**property. He stated that the Moose has inquired of Don Wakefield if he is**

**interested in purchasing (per Wakefields lease, 1st option) and were told no.**

**DDA Director reported that Wakefield states he was not asked, she reminded**

**board that the DDA has a lien on the property and reported that there are tax**

**issues with the properties.**

5) Salvation Army Trash

**Trash receptacle in front of SA needs emptying several times weekly. The**

**Director is currently asking Gary Carter to empty (his contract is 2xweekly).**

**We cannot determine where the trash is coming from, if it continues we may**

**move the location of the receptacle.**

6) Marketing Task Force

**City Manager Muery is expected to return to work on 10/9. I have requested**

**that upon his return a Task Force is created consisting of (at a minimum), the**

**DDA, the City, the Planning Commission & the GCBA.**

## **Committee Reports**

### ***Promotion Committee -***

a) Lucky Squirrel: 9/23 - sold out

b) Chili Cook Off: 10/14

c) Small Business Saturday

d) Santaland Parade: 11/25

**There was discussion on canceling the after parade event that the DDA hosts**

**with Santa, etc in the Farmers Market due to low attendance and high costs.**

**Decision was made to continue this year and re-visit issue for 2018.**

**Design Committee** - Discussion surrounding pavilion. Design committee will schedule

a meeting for 2018 to brainstorm.

**Maintenance Committee**

**Marketing Committee** - Kim

*Fitness*

**a)** *Former Kmart property - KIN Properties negotiating with Planet*

**b)** *Marion House - no information*

**c)** *McDonalds - 2018 construction likely*

**d)** *Former Penske property - Possible new construction*

**e)** *28545 Ford - Pharmacy/Retail- New Business*

**f)** *28505 Ford - Medical Office/Urgent Care - New Business*

**g)** *Kroger - announced closing 11/8*

**Open Discussion/Call to Audience**

**Adjournment: 10:27AM**