



City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees

REGULAR MEETING MINUTES - May 19, 2015

A. Call to Order 8:37 am

1) Roll Call

Members present: Chairman Steve Valenti, Secretary John Fleming, Treasurer Penny Klei, John Santeiu, Orin Mazzoni, Melissa Freeman, Bruce Boland. Vice Chairman Dan York arrived after Action Items were voted on.

Others present: Director Kimberly Dold, Theresa Manuel

Members absent: (EXC) Bob Squires (EXC) Mayor Randy Walker (ABS) John Prosch

2) Approval of Agenda

Motion to approve the Agenda by John Fleming, supported Penny Klei.

Motion passed unanimously

B. Consent Agenda Items: (motion as a whole)

1) Approval of Minutes

(a) Regular Board Meeting: April 21, 2015

2) Acceptance of Accounts Payable as listed:

(a) To date May 2015

3) Acceptance of Finance Report as listed for April 2015

Motion to approve the Consent Agenda by John Santeiu, supported Orin Mazzoni.

Motion passed unanimously

C. ACTION ITEMS:

1) Santaland Parade Title Sponsorship

Motion to approve the Letter of Intent to be the Title Sponsor for 2015 and 2016 with an amendment to include an annual review on a yearly basis beginning in 2016 by Orin Mazzoni, supported by John Santei

Motion passed unanimously

D. Information Items

1) Pavilion

No luck moving forward with GCHS. John Fleming was in touch with William B Ford Vocational school. Transportation may be an issue. Further conversation is needed with Principal Steven Kay. Other suggestions included Schoolcraft and Livonia schools.

2) DTE Community Lighting Project – CBD

Dan York gave breakdown of DTE's conversion numbers, included in packet. DTE is new to ornamental lighting, will not convert without taking over system. DTE does not allow irrigation system. Need to continue to investigate. Possibly get a few bids to compare. It is believed the wood poles belong to DTE.

3) Gateway Lighting Project

4) DDA FYE16 Pencil Budget

There were no changes requested by Council for the FYE16 DDA proposed budget.

5) Commons Corner Flag Install

Revolution Flag is currently out to reinforce the installation site. Dan York & Kim Dold went down to have a look.

6) Dairy Queen safety issue

Dan York expressed concern for the safety of the Dairy Queen customers that line up almost to Ford Rd, especially the small children. The Board discussed offering to install a cement pillar with metal gating to help prevent any unforeseen circumstances.

7) State Reimbursement

Form-5176 (Tax-Increment-Small-Taxpayer-Loss-Reimbursement-Non-Brownfield-Authorities), has been submitted to our City Clerk, Allyson Bettis, for completion on April 29. This is the state program to help with the PPT loss. The deadline for submitting is June 1st, it will take a few months to receive the reimbursement once approved. Last year we received \$38,000.

E. Committee Reports

1) Promotion Committee

- a) GC Taste Fest 5/19
- b) Flea Circus 6/13
- c) Lucky Squirrel 6/27
- d) Flag/Pole Dedication 6/9

2) Design Committee

- a) Bollards Kevin Roney at DPW may do the installation.

3) Maintenance Committee

- Dan York mentioned 2 poles at the end of the CBD do not have banners.
- Kim would like to replace the old banners.
- Bruce informed the Board that the mulch will be disbursed at the boulevards and trees, we will wait to do the flower beds in the fall.
- Kroger lot off of Central Ave could use some TLC.
- Gary bought a lawn vac.
- DDA Board agreed to purchase mulch for the Fire Station.
- Discussion regarding the money agreed to give the city regarding the Garbage Millage

4) Marketing Committee

- Kim is researching and approaching additional businesses for the area.

F. Open Discussion/Call to Audience

Dan York is waiting to hear from the attorney regarding him staying on as a DDA Board member now that he is a city employee.

G. Adjournment 10:37am