



City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees

REGULAR MEETING – April 21, 2015

A. Call to Order 6:05pm

1) Roll Call

Members present: Chairman Bruce Boland, Vice Chairman Dan York, Treasurer John Fleming, John Santeiu, Melissa Freeman, Bob Squires, Steve Valenti and Mayor Randy Walker.

Others present: Director Kimberly Dold, Theresa Manuel, Harriette Batchik

Members absent: (EXC) Orin Mazzoni, (EXC) Penny Klei, (EXC) John Prosch

2) Approval of Agenda

Motion to approve the Agenda by John Fleming, supported Dan York.

Motion passed unanimously

B. Consent Agenda Items: (motion as a whole)

1) Approval of Minutes

(a) Regular Board Meeting: March 24, 2015

2) Acceptance of Accounts Payable as listed:

(a) To date April 2015

3) Acceptance of Finance Report as listed for March 2015

Motion to approve the Consent Agenda by Mayor Walker, supported Bob Squires.

Motion passed unanimously

C. ACTION ITEMS:

1) DDA Website Proposal – Palmerworks Design

Motion to approve the website proposal from Palmerworks at the cost of \$500, \$95 per year thereafter, plus \$210 for 6 month maintenance contract by John Fleming, supported by Melissa Freeman. Motion Passed unanimously.

2) Garden Plaza Dumpsters

After much discussion regarding the best way to approach business owners with an agreement/ understanding of their responsibility, and the suggestion of talking to our attorney and Harriette Batchik talking to the planning commission, it was decided that Kim Dold would meet with of Chief Muery to ask to have the ordinance office help facilitate in giving the business a warning.

D. Information Items

1) Pavilion

Mr. Santeiu has provided additional information regarding the Gladwin Farmers Market Pavilion. We would very much like to keep this project alive, possibly for Spring 2016. A few ideas include involving our local construction companies, getting sponsors/grants for funding, researching pole barns, looking into William B Ford Trade School, etc.

2) DDA FYE16 Pencil Budget

Nothing was brought up at the City Council Meeting on April 20, 2015.

3) Commons Corner Flag Install

The flag is smaller (4x6) than the requested 5x8. RFG will add a concrete/rebar pier to the foundation. Lock box will be lowered and a 5ft halyard cover will be installed. Total cost of \$235.00. The Design Committee met on 4/14/15 and decided to move forward with this plan. Per Dan York, it is requested that we arrange for someone to be there when RFG comes out to make these changes.

- 4) Gateway Lighting Project
Meeting with Debra Cain from DTE is set for May 13th at 10am. Mayor Walker suggested Kim call Carl Sheko to advise.

E. Committee Reports

- 1) Promotion Committee
 - a) Red Pig Road Rally 4/18/15 19 teams/went well.
 - b) GC Taste Fest 5/19/15 tickets now available. MRBC plus 7 local restaurants.
 - c) Flea Circus 6/13/15 Sponsored by Canton Pet Supplies Plus.
 - d) Lucky Squirrel X3 6/27/15 50 sites, 7/25/15 40 sites, 8/22/15 40 sites.
 - e) GCHS Alumni Arts & Crafts Festival 7/25/15 will help cross/promote.
 - f) Chili Cook Off 10/10/15 next meeting May 5, at 7pm.
 - g) Kim mentioned having a Community Wide Events Calendar. Dan said the City Website should have be updating their site with community events.
- 2) Design Committee
 - a) Bollards
Steve contacted local company/Detroit. Cost less. Ask DPS to do installation.
- 3) Maintenance Committee
Mulch at Kroger will be put in for the spring.
Landscape beds will be done in the fall.
- 4) Marketing Committee
Kim is learning about creating an incubator meeting room downtown , possibly the Moose Bldg.
Kim is calling property owners to get updated info to help market current vacancies.

F. Open Discussion/Call to Audience

G. Adjournment 8:30pm

The City of Garden City will provide necessary auxiliary aids and services (such as signers and audio tapes) to individuals with disabilities attending meetings or hearings. A two-week notice is required.
For assistance contact the DDA office at 734-261-2830.

Bruce Boland, DDA/Chairman