



City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees

REGULAR MEETING 8/16/2016

A. Call to Order 5:35pm

1) Roll Call

Members present: Mayor Walker, Chair Bruce Boland, Steve Valenti, Treasurer John Fleming, Secretary Penny Klei, Melissa Freeman.

Others present: Director Kimberly Dold, Theresa Manuel, Dan York, Willbey Pistor, Jeff Dold, Mark Jacobs

Members absent: (EXC) Orin Mazzoni (EXC) John Santeiu (EXC) Bob Squires (ABS) John Prosch

2) Approval of Agenda

Motion to approve the Agenda by John Fleming, supported by Randy Walker.

Motion passed unanimously

B. Consent Agenda Items: (motion as a whole)

1) Approval of Minutes

(a) Regular Board Meeting: July 19, 2016
Amended to show Bob Squires as present

2) Acceptance of Accounts Payable as listed:

(a) To date – August 2016

3) Acceptance of Finance Report as listed for July 2016

Motion to approve the Consent Agenda as amended by John Fleming, supported by Penny Klei

Motion passed unanimously

C. ACTION ITEMS:

1) CBD LED Upgrade

DDA attorney, Joe Couvreur, feels the current CGE agreement is to vague and does not recommend signing. Town Center Electric came back with a quote that does not include maintenance. Board agreed to move forward with CGE with a goal to get a signed agreement within the next 45 days.

2) Harvest Market

Proposal for Garden City Harvest Market written by Michelle Nixon & Melissa Pauley-Geimer is included for the Board to review. The goal is to bring in fresh produce, flowers, artisans, food for purchase, and more, weekly on Friday's, 3pm to 7pm, starting Sept. 16 through Oct. 28th. Kim Dold has offered to assist the ladies with their goals for the 7 week Harvest Season. The Board members are all in favor and wish the ladies a successful season.

3) Architect Rendering Grant Request – moved to the September meeting.

D. Information Items

1) DTE Gas Vault Restoration Work.

Concrete work at Ford/Middlebelt is better. We are waiting for the paintwork on the mast arm and the pipes along with the fencing camouflage.

2) By Law Committee Report

Melissa Freeman reported the By Law Committee met and have a few changes they would like to suggest. i.e updating communications to include electronic messages.

3) Garden Plaza Dumpster Enclosure

Mayor Walker advised putting the special assessment before City Council for a Public Hearing.

- 4) Gateway Project
Ready to go, just waiting on MDOT permit.

John Fleming was excused at 6:01pm, so there is no longer quorum.

E. Committee Reports

1) **Promotion Committee**

- a) Scavenger Hunt/Music in the Park – July 28
Scavenger Hunt was well received. The GCBA will plan to do it again next year. Music in the Park turned out to be very successful, estimating over 400 people in attendance. The GCBA will be moving forward to discuss future Music in the Park with Parks & Rec.
- b) Lucky Squirrel – September 17: Currently taking registrations.
- c) Chili Cook Off – October 8: In full swing, collaborating with GCBA to host the Afterburn Event immediately following the Chili Cook Off. A volunteer has offered to host a food drive so there will be a trailer be on-site to collect food donations for the HOME food Pantry.

2) **Design Committee** – a meeting will be scheduled.

3) **Maintenance Committee** – a meeting will be scheduled.

4) **Marketing Committee**

5) **Tony Grabanica, owner of GC Café, requested a letter from the DDA stating that he qualifies for a DDA Loan that can be submitted to his bank.**

F. Open Discussion/Call to Audience

The Straight Farm House will be having a 150th Anniversary Celebration.

G. Adjournment 6:34pm