



**Garden City  
DOWNTOWN DEVELOPMENT AUTHORITY  
Board of Trustees**  
REGULAR MEETING MINUTES 3/21/2017

**A. Call to Order 8:30AM**

- 1) Roll Call

**Members present:** Chair Bruce Boland, Secretary Penny Klei, John Fleming, John Santeiu, Melissa Freeman, Bob Squires, George Karafotis, John Prosch

**Others present:** Director Kimberly Dold, Theresa Manuel, Council Member Mark Jacobs

**Members absent:** (EXC) Orin Mazzone (EXC) Randy Walker (EXC) Laurie Viviano

- 2) Approval of Agenda

**Motion to approve the Agenda by John Santeiu, supported by John Fleming.**

***Motion passed unanimously***

**B. Consent Agenda Items: (motion as a whole)**

- 1) Approval of Minutes
  - (a) Regular Board Meeting: February 21, 2017
- 2) Acceptance of Accounts Payable as listed:
  - (a) To date –March 2017
- 3) Acceptance of Finance Report as listed for February 2017

**Motion to approve the Consent Agenda by Penny Klei, supported by Bob Squires.**

***Motion passed unanimously***

**C. ACTION ITEMS**

- 1) Election of Executive Board

The Executive Board Selection Committee met and discussed possibilities for the Executive Board.

**Motion to close the nominations and to accept the slate of Officers as presented by the Nominations Committee by Penny Klei, supported by Melissa Freeman.**

*Motion passed unanimously*

**Motion to elect the Executive Board Officers as presented by Penny Klei, supported by Melissa Freeman.**

*Motion passed unanimously*

#### **D. Information Items**

- 1) Patel Brothers - plans to tear down / build new grocery store
- 2) New Businesses - cabinet business, carving cave gifts
- 3) Great Lakes Art Center - renovations taking place
- 4) Hershey Shoes Sidewalk Issues - Kim will contact DPS regarding trees and research who's responsibility sidewalk repair is.
- 5) Farmers Market - April 1st deadline
- 6) Pebbles Persian Bakery - information given to board about this bakery being a distribution center, this is not allowed in the DDA. Reported to K. Roney.

#### **E. Committee Reports - Review Application**

- Everyone was given a Board of Directors Pledge of Commitment.

- 1) **Promotion Committee** - Lucky Squirrel is full, working on Flea Circus & Bacon Run. 13 pigs available to sponsor for the Kiwanis Pig Race. Ideas needed for 10th annual chili cook off.
- 2) **Design Committee** - Discussion regarding a new bond project, possibly a Farmers Market pavilion. Suggested that the goals of the DDA be reviewed, with new ideas brought back to the Board. Brainstorming mtg will be scheduled.
- 3) **Maintenance Committee** - Spring Clean Up underway
- 4) **Marketing Committee** - Kim designed a new Marketing Committee Application, looking for volunteers with experience.

#### **F. Open Discussion/Call to Audience**

Mr. Santeiu will retrieve pictures of a pavilion he saw up north and encouraged everyone to check out the one at St. Bellarmine's on Inkster Rd.

CGE was in the office to interview the DDA for a promotional video that will be available to the DDA as a marketing tool.

CGE has been very responsible, responding quickly to service calls.

#### **G. Adjournment: 10:07AM**