



City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees
REGULAR MEETING 9/20/2016

A. Call to Order 8:40am

- 1) Roll Call

Members present: Chair Bruce Boland, Treasurer John Fleming, Secretary Penny Klei, John Santeiu, Melissa Freeman, Bob Squires, John Prosch. John Prosch dismissed at 9:30am.

Others present: Director Kimberly Dold, Theresa Manuel, Willbey Pistor

Members absent: (EXC) Mayor Randy Walker (EXC) Orin Mazzone (EXC) Steve Valenti

- 2) Approval of Agenda

Agenda amended to add action item #3.

Motion to approve the amended Agenda by John Fleming, supported by Bob Squires.

Motion passed unanimously

B. Consent Agenda Items: (motion as a whole)

- 1) Approval of Minutes

(a) Regular Board Meeting: August 16, 2016

- 2) Acceptance of Accounts Payable as listed:

(a) To date – September 2016

- 3) Acceptance of Finance Report as listed for August 2016

Motion to approve the Consent Agenda by John Santeiu, supported by John Fleming

Motion passed unanimously

C. ACTION ITEMS:

- 1) DDA By Laws Change

Motion to approve the recommended changes to the DDA By Laws by Penny Klei, supported by John Prosch.

Motion passed unanimously

- 2) Santaland Parade Sponsorship

Per Santaland Parade letter, the DDA will be recognized as the 2016 Title Sponsor covering the cost of police overtime and barricades to make the route safe.

Motion to approve the cost of police overtime and barricades up to \$7,000.00 for the Santaland Parade by John Santeiu, supported by Penny Klei.

Motion passed unanimously

- 3) CGE Contract

Attorney reviewed and approved signing once paragraph 11 is removed from page 5.

Motion to accept CGE contract once amended per attorney recommendation by John Fleming, supported by John Santeiu.

Motion passed unanimously

D. Information Items

- 1) DTE LED

Work scheduled for Sept 28th. Will take appx. 2 months. Kim has been in touch with all of the business/property owners in the Gateway area. Poles will be installed without paint. May have to wait for spring to be painted. New pole locations are staked further from the road.

2) CGE CBD LED upgrade Project

3) Garden Plaza Dumpster Enclosure

Tom Walsh (Hershey Shoes) and Brian Linbloom (State Farm) are in support of a special assessment to cover the cost of building an enclosure. DPS Director, Kevin Roney and Kim will go before City Council.

E. **Committee Reports**

1) **Promotion Committee**

a) Harvest Market – Sept 16 Sharkar Farms plus several vendors on –site; included the Pig

Porch Contest. Good turnout for the first week.

b) Lucky Squirrel – September 17 was rescheduled to Sunday, Sept 18 due to rain

c) Chili Cook Off – October 8: Afterburn Event immediately following the Chili Cook Off.

A volunteer has offered to host a food drive so there will be a trailer be on-site to collect food donations for the HOME food Pantry.

2) **Design Committee** – nothing at the time.

3) **Maintenance Committee** –

4) **Marketing Committee** – House of Pets is adding on. Another Dollar Store at Brandt and Massage Therapy next door to the DDA. Dunkin Donut site approved.

F. **Open Discussion/Call to Audience**

The Straight Farm House will be having a 150th Anniversary Celebration on Saturday, Oct. 1st 12pm to 4pm. There will be refreshments, entertainment and a skeleton display.

G. **Adjournment 10:29am.**