



**City of Garden City**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Board of Trustees**

**REGULAR MEETING – June 21, 2016**

**A. Call to Order – 6:00pm**

1) Roll Call

**Members present:** Mayor Randy Walker, Chair Bruce Boland, Treasurer John Fleming, John Santeiu, Melissa Freeman, John Prosch.

**Others present:** Director Kimberly Dold, Theresa Manuel, Wilbey Pistor

**Members absent:** (EXC) Melissa Freeman (EXC) John Prosch (ABS) Steve Valenti, (ABS) Orin Mazzoni.

2) Approval of Agenda

**Motion to approve the Agenda by John Fleming, supported by Bob Squires.**

*Motion passed unanimously*

**B. Consent Agenda Items: (motion as a whole)**

1) Approval of Minutes

(a) Regular Board Meeting: May 17, 2016

2) Acceptance of Accounts Payable as listed:

(a) To date – June 2016

3) Acceptance of Finance Report as listed for May 2016

**Motion to approve the Consent Agenda by John Santeiu, supported by Penny Klei**

*Motion passed unanimously*

**C. ACTION ITEMS:**

1) Review of Executive Director PA

The Executive Board previously met to discuss the performance evaluation of DDA Executive Director Kim Dold. Great reviews were noted by all.

**Motion to award a \$2,000 performance bonus by John Fleming, supported by John Santeiu.**

***Motion requested to be Withdrawn by John Fleming supported by John Santeiu.***

*Motion to withdraw passed unanimously*

Discussion and agreement by all to have Chairman Boland research other monetary avenues possibly available for consideration.

**Motion to table any monetary consideration by Mayor Walker, supported by John Santeiu.**

*Motion passed unanimously*

**D. Information Items**

1) DTE Gas Vault Restoration Work

**Quite a bit of the restoration work has been completed. Upon inspection we have found the concrete work at the corner of Ford and Middlebelt to be unacceptable and have sent our DTE contact, along with the construction company a list of items that will need to either be finished or redone. Email in packet.**

2) DTE Gateway Project Update

**May move poles back. Signed off on color sample. PR team will send packet to businesses.**

3) Garden Plaza Dumpster Enclosure

**Kim is working with DPS Director, Kevin Roney, to create funding (a special assessment) to build a dumpster enclosure.**

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4) Art Center Open House – July 14  
**Don Wakefield will be hosting an open house that will include the 300<sup>th</sup> Community Chat radio show. Please plan on attending and showing our support.**

5) ICSC Idea Exchange – July 14 Suburban Collection Showcase  
**Kim will be attending. Brochure is included in the packet.**

## **E. Committee Reports**

### **1) *Promotion Committee Reports***

- a) GC Taste Fest – May 17  
210 participated. Everyone enjoyed themselves.
- b) Lucky Squirrel – May 21  
150 Vendor spaces rented. All went well.
- c) Great Bacon 5K – June 4  
372 5k registered runners. 72 Kids for Jr Bacon Kid Run. Went very well. Plan to do it again next year, even bigger.
- d) Flea Circus – June 11  
Very Hot. Rescues and Vendors stayed most of the day. 12 adoptions.

### ***Coming Up***

- a) Scavenger Hunt/Music in the Park  
Around 20 businesses participating. Music in the Park is July 28<sup>th</sup>.

### **2) *Design Committee***

- a) Bollard RFD – on hold

### **3) *Maintenance Committee***

- a) Irrigation – cutting back on water, so far landscapes and baskets are in good shape
- b) Rat Traps – Asking Gary to put out.
- c) Ford/Middlebelt vacant lot upgrade – Barson’s supplied us with large planters to put on Ford Rd.
- d) 4 dead tree were removed by DPS
- e) Claim on tree hit by car – Mr. Santeiu will look into cost, in addition to the tree, bricks and irrigation was damaged.

### **4) *Marketing Committee***

- a) Great Lakes Burger Bar update – Grand Opening should be anytime
- b) McDonalds update – still pending – possibly 2017
- c) Town & Countries – Grand Opening August 4
- d) Drone Store – Open

## **F. Open Discussion Adjournment**

## **G. Adjournment 7:20pm**