



City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees

REGULAR MEETING – May 17, 2016

A. Call to Order – 8:31am

- 1) Roll Call

Members present: Vice Chair Bruce Boland, Treasurer Penny Klei, John Fleming, John Santeiu, Melissa Freeman, John Prosch.

Others present: Director Kimberly Dold, Theresa Manuel

Members absent: (EXC) Mayor Randy Walker, (EXC) Chairperson Steve Valenti, (EXC) Bob Squires (ABS) Orin Mazzoni.

- 2) Approval of Agenda

Motion to approve the Agenda by John Fleming, supported by Penny Klei.

Motion passed unanimously

B. Consent Agenda Items: (motion as a whole)

- 1) Approval of Minutes
 - (a) Regular Board Meeting: April 19, 2016
- 2) Acceptance of Accounts Payable as listed:
 - (a) To date – May 2016
- 3) Acceptance of Finance Report as listed for April 2016

Motion to approve the Consent Agenda with corrections to accounts payable ledger by John Fleming, supported by Melissa Freeman.

Motion passed unanimously

C. ACTION ITEMS:

- 1) Appoint DDA By-Laws Review Committee:
Bruce Boland, Melissa Freeman, and John Prosch
- 2) Schedule Staff Reviews: Penny Klei & Bruce Boland will schedule to meet for Kim Dold's review. Kim Dold will review Theresa Manuel and report to Bruce Boland and Penny Klei.
- 3) Wayne County Records Request: The Wayne County Department of Corporation Counsel sent a letter on behalf of Warren C. Evans, County Executive to all TIFA's, DDA's and LDFA's. The letter is requesting certain documentation in order to review the expenditure of captured TIF funds.

Motion to send info to the county by John Prosch, supported by John Fleming.

Motion passed unanimously

D. Information Items

- 1) DTE Gas Vault Relocation/Restoration - Removal work is complete, the new pipeline is active. Restoration work is expected to be complete by the end of the month. American Irrigation checked lines, other than normal wear and tear, everything was fine. Kim will do some research on how to get the concrete to match. Kim will ask them to replace the tree they cut down.
- 2) Mainstreet Convention, Milwaukee, WI 5/23 – 5/25

E. Committee Reports

- 1) **Promotion Committee**
 - a) GC Taste Fest – May 17
 - b) Lucky Squirrel – May 21
 - c) Great Bacon 5K – June 4

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2) **Design Committee**

- a) Bollard RFD – on hold until fall

3) **Maintenance Committee**

- a) Landscape bed in front of New Peking – tree down due to car accident. Brick was repaired. The value of the tree will determine if a claim is filed.
- b) Irrigation maintenance / bed watering schedule – cutting back. Baskets should be up next week.
- c) Joe Barson will be getting us 3 large planters/barrels for McDonalds.
- d) Kevin Roney inquired about assessing business owners for garbage enclosures.

4) **Marketing Committee**

- a) Dunkin Donuts update – should be soon

F. Open Discussion/Call to Audience

Rats- talk to Chief about bait traps.

Idea Exchange – Novi

Sport Venue _ fundraiser for the Home Food Pantry

G. Adjournment 10:08 am