



City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees

REGULAR MEETING – March 15, 2016

A. Call to Order - 8:34 a.m.

- 1) Roll Call

Members present: Vice Chair Bruce Boland, Treasurer Penny Klei, John Fleming, John Santeiu, Melissa Freeman, and Bob Squires.

Others present: Director Kimberly Dold, Theresa Manuel, Council Member Pat McKarge

Members absent: (EXC) Chairman Steve Valenti (EXC) Mayor Randy Walker (ABS) Orin Mazzone (EXC) John Prosch

- 2) Approval of Agenda

Motion to approve the Agenda by John Fleming, supported by Bob Squires.

Motion passed unanimously

B. Consent Agenda Items: (motion as a whole)

- 1) Approval of Minutes

(a) Regular Board Meeting: February 16, 2016

- 2) Acceptance of Accounts Payable as listed:

(a) To date – March 2016

- 3) Acceptance of Finance Report as listed for January 2016 & February 2016.

Motion to approve the Consent Agenda without the acceptance of the financial report by John Santeiu, supported by John Fleming.

Motion passed unanimously

C. ACTION ITEMS:

- 1) Executive Board Nomination Committee's presentation of Slate of Officers

Motion to close the nominations and to accept the slate of Officers as presented by the by John Santeiu, supported by Bob Squires.

Motion passed unanimously

- 2) Election of Executive Board Officers

Motion to elect the Executive Board Officers as presented on the slate by Bob Squires, supported by John Santeiu.

Motion passed unanimously

Motion to amend the Agenda moving Information Item D2 to Action Items C3 for the purpose of reviewing the CBD Streetlamp Upgrade Project prior to approving the DDA FY 16/17 Budget by John Fleming, supported by Penny Klei.

Motion passed unanimously

- 3) Draft DDA FY 16/17 Budget

Motion to accept the DRAFT FYE 2014-15 Budget as presented by John Santeiu, supported by Melissa Freeman.

Motion passed unanimously

D. Information Items

- 1) DTE Gas Vault Relocation

Mandatory Hazmat training for DTE employees will take place the week of March 21st. Mr. Barnett (DTE) is currently waiting on a scheduling date for work to commence. DTE will be in Tveck suites. Kevin Roney spoke to Julie Brown of the Observer for a press release to advise the residents, but no mention has been made at this time.

- 2) CBD Streetlamp Upgrade Project
CGE was able to obtain replacement globes and LED upgrades for our streetlights in the CBD. Samples installed on March 10th. The streetlamp replacement globe is slightly smaller, however, everyone agreed, it will not be noticeable. Total cost of needed replacement globes is \$25,895.70. No charge for installation if done at the same time as the Streetlamp Upgrade Project.
Motion to approve the CGE streetlamp proposal contingent upon approval of funds being available from DDA (other Development Project Account) presented by Melissa Freeman, supported by John Santeiu.
Motion passed unanimously
- 3) DTE Gateway Upgrade Project
First payment has been made. Will need to sign off on color. Possibility of moving streetlamps if requested.
- 4) Vacant Property Registration & Maintenance Ordinance
Council approved new ordinance to help with the prevention of blight, protecting property values among other benefits.

E. Committee Reports

- 1) **Promotion Committee**
Promo Meeting 3/29 @ 7pm & 3/30 @ 11am
a) Red Pig Road Rally – May 14
b) GC Taste Fest – May 17
c) Lucky Squirrel – May 21 & Sept 17
d) Great Bacon Run – June 4
e) Chili Cook Off – Oct 8
Kim stated she is going to suggest the Chili Cook Off Committee consider replacing UPC with the H.O.M.E. Pantry as the 4th recipient.
- 2) **Design Committee**
a) Bollard RFD – on hold
- 3) **Maintenance Committee**
a) Straight Farmhouse Banners
- 4) **Marketing Committee**
a) Tom Borg, Marketing Seminar – February 25
Attendance could have been better, snow day may have contributed.
b) 29236 Ford Rd/Ford Rd Barbers 2nd Floor C of O
c) 29525 Ford Rd/Plymouth Physical Therapy
d) 5926 Middlebelt/Beirock Wraps
e) 30112 Ford Rd/Bakery/Deli
f) 29135 Ford Rd/Former MECS
Moose is looking at the possibility of signing a contract with Metro Detroit Art Foundation.

F. Open Discussion/Call to Audience

Mr. Santeiu brought in a Scavenger Hunt from Indianapolis as a suggestion for the Lucky Squirrel or other DDA event.

Penny Klei suggested Pon Pom team be recognized as District Champions. Kim will order a banner for the commons corner to read Welcome to Garden City Home of the Garden City Pon Pom District Champions.

Penny Klei, on behalf of the Straight Farmhouse, thanks the DDA for purchasing banners recognizing the Straight Farmhouse celebrating 150 years.

G. Adjournment - 10:32 A.M.