



**City of Garden City  
DOWNTOWN DEVELOPMENT AUTHORITY  
Board of Trustees**

**REGULAR MEETING MINUTES – August 18, 2015**

**A. Call to Order 6:05pm**

1) Roll Call

**Members present:** Chairman Steve Valenti, Vice Chair Bruce Boland, Treasurer Penny Klei, John Fleming, Melissa Freeman, Bob Squires, and Mayor Randy Walker.

**Others present:** Director Kimberly Dold, Theresa Manuel, Harriette Batchik, City Manager Bob Muery, Councilwoman Margo Arnoski, GC Community Center Monica Fulton, Santaland Parade Committee Member Pat Squires and Kevin Kramis.

**Members absent:** (EXC) Orin Mazzoni (EXC) John Santeiu (EXC) John Prosch

2) Approval of Agenda

**Motion to approve the Agenda by Bruce Boland supported John Fleming.**

*Motion passed unanimously*

**B. Consent Agenda Items: (motion as a whole)**

1) Approval of Minutes

(a) Regular Board Meeting: July 21, 2015

2) Acceptance of Accounts Payable as listed:

(a) To date August 2015

3) Acceptance of Finance Report as listed for July 2015

**Motion to approve the Consent Agenda by Penny Klei supported by Bob Squires**

*Motion passed unanimously*

**C. ACTION ITEMS:**

1) Gateway Lighting Project

The lighting committee met with Debra Cain from DTE on July 29<sup>th</sup>. We discussed using DTE product only for the gateway instead of placing the ornamental poles at each end. Debra forwarded a new cost proposal for \$180,710.00. This is a substantial savings over the prior quote using DTE and Holophane. The difference is \$40,365.00. No charge to remove wood poles.

**Motion to move forward with the Gateway LED Upgrade project using DTE's proposal dated August 4, 2015 for a cost of \$180,710.00 by John Fleming supported by Penny Klei.**

*Motion passed unanimously*

**D. Information Items**

1) Commons Corner Bollard Project

No movement on this project, waiting on a drawing.

2) Santaland Title Sponsor Agreement

The DDA will be invited to Santaland Committee meetings, to be present in a supportive manner.

3) CBD LED Conversion Streetlamp Project

The lighting committee met with Mike Jones , Energy Reduction Coalition, and Mike Struble, MAS Electrical, on July 28<sup>th</sup> to discuss upgrading the CBD streetlamps to LED. The ERC works with non-residential entities to convert to LED lighting, paying the up front costs themselves, guaranteeing a 20% cost reduction the first year after installation and allowing payments toward the conversion/product costs. Each year our monthly costs would decrease until such a time that the costs to ERC are complete. Mr Jones used this example:

Current Monthly Energy Costs:	\$1,000.00
New Monthly Energy Costs:	\$ 800.00
Payment to ERC:	\$ 500.00
Payment to DTE:	\$ 300.00

Mr Jones supplied a contract for our review, it was forwarded to the DDA Attorney, Joe Couvreur.

4) Tree Trimming/Maint RFP

The RFP is complete and is on the City/DDA website. All BIDs are due by September 2, 2015 10:00 AM.

5) DDA Website

Up and running.

**E. Committee Reports**

1) Promotion Committee

a) Lucky Squirrel took place on August 22, 2015. Over 100 spaces were rented.

b) Chili Cook Off Sat. Oct. 10.

Committee meets monthly. Working on Restaurant Category.

GCBA would like to continue entertainment, food, and beer when the chili cook off is over, calling it "Afterburn".

2) Design Committee

Focus is on the bollards.

3) Maintenance Committee

Lilies need attention. Oil from hydraulic lift on sidewalk in front of Orin's. Wicked Tattoo is cleaned up.

4) Marketing Committee

Kim Dold & John Prosch attended ISCS on July 23<sup>rd</sup>. Obtained info about Businesses looking to expand.

**F. Open Discussion/Call to Audience**

Kim Dold- Ordinance Officer called to address shopping carts & weeds at McDonalds.

City Manager Bob Muery- Not sure what is expected regarding the future of McDonald's.

Harriet Batchik- Signage ordinance will need to be rewritten once Masterplan is approved.

Bruce Boland- For Lease sign at Kmart. Kim will look into it. Penski building has a quality of Soil problem, fence stays.

**G. Adjournment**

**Motion to adjourn at 7:35pm**

**Motion to adjourn by John Fleming supported Bob Squires.**

*Motion passed unanimously*