



**City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees**

REGULAR MEETING MINUTES – October 20, 2015

A. Call to Order 6:00pm

1) Roll Call

Members present: Vice Chair Bruce Boland, Treasurer Penny Klei, Secretary John Fleming, John Santeiu, Bob Squires, Mayor Randy Walker, John Prosch, Melissa Freeman, Director Kimberly Dold

Others present:

Members absent: (EXC) Chairman Steve Valenti, (EXC) Orin Mazzoni, (EXC) Admin Theresa Manuel

2) Approval of Agenda

Motion to approve the Agenda by Randy Walker supported Bob Squires.

Motion passed unanimously

B. Consent Agenda Items: (motion as a whole)

1) Approval of Minutes

(a) Regular Board Meeting: September 15, 2015

(b) Special Board Meeting: October 5, 2015

2) Acceptance of Accounts Payable as listed:

(a) To date October 2015

3) Acceptance of Finance Report as listed for September 2015

Motion to approve the Consent Agenda by John Santeiu supported by John Fleming.

Motion passed unanimously

C. ACTION ITEMS:

None

D. Information Items

1) CBD LED Upgrade Streetlamp Project

Gary Zaplitney, from CGE Energy, was on site 10/8 to review streetlights, specs were supplied to CGE.

2) Tree Trimming/Maint

Horton Tree Service is currently on site trimming the CBD trees. Five trees located in the Garden Plaza were added to the project. Feedback to date has been positive. There was discussion regarding removing one of the trees in front of Kroll Construction (at their request), consensus of the board regarding this was negative.

3) Gateway LED Upgrade Streetlamp Project

Kim has been in touch with Allyson Bettis (GC City Clerk) to begin the process to Secure financing for this project, cost will be \$180,710.00.

E. Committee Reports

1) Promotion Committee

a) Chili Cook Off 10/10

The cook off was a huge success, 24 cooking teams, including 3 restaurants. Over 100 cars entered into the hot rod show. Randy and Penni commented on security concerns, will beef them up for 2016.

b) Trunk or Treat 10/29

Another collaboration with the GCBA. Will be held in the Farmers' Market Lot.

c) Santa Land 11/28

d) Business Expo 11/28

e) Tree Lighting 11/30

2) Design Committee - Commons Corner Bollard Project

Nothing to report, Kim will schedule a design meeting.

3) Maintenance Committee

Would like Gary to check on the trash can in front of Penske

4) Marketing Committee

John Prosch asked if DDA has vacancy list and if it could be forwarded to him.

F. Open Discussion/Call to Audience

Kim forwarded a request to the board to donate \$150 to the GCHS ROTC for travel assistance to an offsite competition. General consensus was not to offer assistance from the DDA, however, several suggestions were made for fundraising ideas. John Fleming offered to email the ROTC contact at the HS and get more information.

Kim mentioned a meeting with the new Victor Stanley rep and that they would like to send us a 'sample' bike rack that we can keep to test them out.

G. Adjournment

Motion to adjourn at 7:07pm

Motion to adjourn by Bob Squires supported John Prosch.

Motion passed unanimously